

Board of Trustees Meeting Minutes

August 20, 2026

1:30 pm East Coast Time



Present: Laura Anderson, Shelly Canterbury, Cheryl Deuley, Lorrie Douglas, Mike Krzyzkowski, Doug Mattick, Robert Moran

Reports

1. July Meeting Minutes. Lorrie made motion to accept minutes. Doug seconded. Motion passed.
2. Treasurer's Report - Shelly continues to monitor income and expenses. 5 months into the fiscal year, we are balanced. There are some large payments made on pledges in April. **Action: Shelly will check rental payment.**

Old Business

3. Insurance
 - a. UU liability insurance new policy is in effect.
 - i. Action needed for new policy? **Action: Doug will check policy.**
 - ii. Status of complaint. Complaint with State Insurance Commission is closed. No action taken.
 - iii. Status of O and E inquiry. Inquiry is still pending. A claim has been filed. Mike is receiving information. **Action: Doug will check with Carlos regarding process. Mike will check with Anna to determine the amount.**

New Business

1. Shelly made motion to add Lorrie Douglas, Trustee to have signatory authority for the operating account. Doug seconded. Motion passed.
2. Is it time to do employee/contractor reviews? **Action: Lorrie will share board calendar with Laura. Action: Robert will review employment agreement for Margaret and meet with her when she returns from vacation.**
3. Bequest Rosemary Hagan - Laura L has contacted attorney to follow up.
4. Status of HVAC costs - HVAC need repair. Parts are covered under warranty. Labor is not.
5. Status of Water heater costs - Doug replaced water heater.
6. Upcoming large expenses - Shelly asked if we knew of any large upcoming expenses. We do not.
7. Social Justice Committee - Randy Gerber has resigned as chair. We thank him for the years of leading this group and the many hours he has contributed to the community. The SJC will come up with new chair/co-chairs.
8. Vegan Fun Club is an anomaly at the fellowship. The office/treasurer maintain the accounts and write checks on their behalf yet they are self-funded. Mike moves that the VFC pass around a tip jar when they meet and the proceeds go to support the fellowship. Shelly seconded. Motion passed. **Action: Cheryl will discuss with Joseph, chair of VFC.**
9. We continue to hold quarterly town hall meetings. The next one should be held next month.

Follow Up

1. Newsletter - Robert. Peggy Dawn declines to do newsletter.

Next Board Meeting September 17. 1:30-3:30 pm