 Welcome to the May 25th, 2024, UUFCC Board Meeting (10am) 

All Present

CHECK-IN!

Chalice Lighting & Opening Words: Joseph

Next Meeting: **Robert**     Timekeeper:  Mike

1. **Last Month’s Minutes Approval-** Mike moved and Sharon seconded motion to approve April minutes.  Motion passed.
2. **Updates!**
3. **Attendance**: 2 rentals (Dems & Garden Club),157 people at Sun. Services, 165 views YouTube (for month),  69 Conv.w/ Friends. We have added these numbers for perspective on participation and to get a better idea of trends re: participation.  If the information is available, it would be helpful to also know how many attend Zoom sessions as well.  **Laura A** will research.
4. **Bathroom signs** are up
5. **Pledges** – Weekly envelopes have been put in the back of sanctuary for cash donations to include donor’s name, Options of: Toward my pledge; I did not pledge, toward general fund, or Toward 2nd helping. We have 70 envelopes prepared. Will see how they are used for the next few months and consider continuing or not.
6. **Order of Service** – header has been added for sharing
7. **Land Sale** – No change
8. **Covid #s update** – There have not been new cases at UUFCC that we are aware of. There are several sources to check for current Covid outbreaks:  ActNow.org and Charlotte County Health Department.  We will continue to communicate with congregants via the Weekly Update.
9. **June’s Newsletter** done - July’s – **Lorrie;** August’s **Joseph**
10. **Podium Options**– The podium has been moved to the floor to accommodate those who have difficulty walking up the steps. We will leave it for some time and later assess whether this is a permanent or temporary step.

1. **Treasurer Report** - Dick

We currently have four credit cards. Some bills are regularly paid from these.  Dick will

cancel all of the cards and have one issued in Anna’s name.  UUFCC finances are ok at

this time. **Dick** will doublecheck worship expenses.  **Dick** will send Betty CAPAS balance.

1. **Admin Report**
2. **Purchases**: Door With Window, mini computer, blinds, desk & phone arrived
3. **Key Fobs** only work if we have electricity.  Anna has key to side door.
4. Robert M has filled out his **signature card** at the bank.
5. Sharon offered to edit  **press releases** on behalf of the fellowship. The president

of the board is the only one authorized to speak on behalf of the fellowship. We would

like consistency in messaging that goes to the public from the fellowship. We

recognize that the IJC does a good job of communicating/advertising events.  We

would like to share this wisdom with other committee chairs. **Betty and Mike** will

identify local papers with community affairs/religion sections. Details of these contacts

will be shared with the office for use by fellowship.

1. **Quick Vote**
2. **Requests** –

There are only a couple of keys for the five Fellowship doors. Need more in case of power outage and fobs don’t work.  Sharon moved and Joseph seconded motion to purchase a coded lock box for outside the fellowship which will hold key. All five door will have new locks so one key (and its copies) opens any of the five.  Motion passed.

1. **Program Council** adjourned through the summer unless needed. Propose meeting only when an agenda is established for training (quarterly?) or mutual problem solving. No vote needed.

1. **Rev. Bob’s Ga Humanitarian Endorsement**. Mike moved and Robert seconded motion to endorse the GA statement. Motion passed.  **Laura A** will communicate with Rev Bob.

1. **Stump Grinding** - 8 stumps need removal to make back of building safer to walk, useful to park, easier to mow. Cost is between $950 and $1200 (depending on vendor).  Robert moved and Dick seconded motion to pay $950 to remove stumps so that the lawn can be easily mowed.  Motion passed.  The stumps will be removed as soon as possible, as suggested by a board member,  in anticipation of the rainy season. **Laura L** will coordinate.

1. **Money Requests** – **Discretionary Fund** – We have what used to be referred to as the Minister’s Discretionary Fund. This fund has been funded by donations meant for this purpose. One use of this fund is to provide support for folks in need.  The past few years (without minister), the chair of Social Justice Committee and the Executive Committee of the Board made the decision regarding distribution of the funds. Laura A moved and Robert seconded motion that the Co-Presidents, Vice President, and Treasurer be authorized to make decisions regarding requests from this fund.  Motion passed.

1. **Quarterly Mini Congregational Meetings**- 3rd Sundays.  Questions may be asked of the board. The additional focus of the June meeting will be Membership “Let’s Revamp Membership!” **Joseph, Laura L, and Lorrie** will schedule a Zoom meeting to discuss. All board members who are interested are welcome to share ideas and strategy. We will articulate that this meeting is being held in an effort to encourage communication with board/members/friends. No vote

1. **Discussion Items**
2. **Covid Recommendations-** The board appreciates everyone’s cooperation and

flexibility with the last month of spread of Covid at UUFCC. We agree with the

published (Weekly Update) recommendations from the co-Presidents regarding use of

masks and social distancing.

1. **Hurricane Insurance**- Mike contacted Sovereign Insurance (provider for churches) regarding wind and flood insurance.  Wind coverage is $34,000 per year for 80% reimbursement. There is also a high deductible.  Flood insurance is separate and **Mike** will share the details of flood insurance with Lorrie and Laura L via email. We agree with the decision of past boards to not carry wind insurance. Mike moved and Sharon seconded motion to not purchase wind insurance but to self-insure with our investment funds. Motion passed.  We have funds invested that could be used in case of extensive wind damage.  We are reminded that we applied for, and received a grant from UUA to repair building after Hurricane Ian. **Dick** will distribute asset report to board.

1. The board went into executive session.

1. **Employee Hours Overseen** – Joseph agreed to take the responsibility of checking hours for work done for the fellowship by contractors and employees. We currently have two contract-based people and three employees. Joseph will need details regarding expected and acceptable range of hours for all 5. The bookkeeper will continue to process payroll for the fellowship through December.

1. **Rev. Ann** has contacted several members/friends who were in need of pastoral care. In addition, she has agreed to work with the worship committee and the caring committee.

1. **Immigration Justice Report** – Thanks to two UUFCC members and the donation of a vehicle, our guest mother now has a vehicle. She is looking for a job and continues to consider additional training needed in order to support her family. CAPAS has agreed to provide financial support for two years. This support began in November 2022. Of course, many have built relationships and will continue to support the family. The mother is extremely grateful for all of the assistance she has received from many people in the fellowship.

1. **In-Kind Donations**- Define – Benefits & Problems – Documenting (Video) – Tied in w/Membership. **Tabled** until next meeting.

1. **Cleaning Fee for Rentals**? Based on before/after check? Returnable? Motivates groups to do more or do less cleaning? **Tabled** until next meeting.

NEXT MEETING, 10AM:  JUNE 22, 2024

Preview of Coming Attractions

* *Requests & Prioritizing Funding from Endowment – Need more $ info re: insurance*
* *Fundraising – Ideas…Grants, Shelly, MaryLou, & Finance Committee*
* *Accessibility Issues*
* *Protocol for handling performance requests from outside sources, including fund raising*