

December 14, 2023 Board Meeting Minutes

In attendance: Laura Anderson, Betty Barriga, Laura Liermann, Robert Moran, Dick Schwarz, Dennis Shaw, Sharon Whitehill, MaryJane Williams (guest)

November Minutes

Laura L moved and Sharon seconded motion to approve minutes.

Treasurer's Report

Dick presented report. We expect a shortfall for the year. Pledges are less than previous year and pledge payments are down. Expenses are not extravagant. Fundraiser? We don't know if an auction is being planned. We could ask endowment to pay for some expenses that would be in line with their mission.

Program Council

Attendance at monthly program council meetings is low. The point of the program council is for leaders of the fellowship to communicate with each other. After discussion, the following suggestions were made:

- Meet less often (try quarterly)
- Have focus for gathering (budgeting, review bylaws, mission, policies and procedures, recruiting for new members, goals, what do they need?)
- **Next meeting is January 8 at 10:30. Dick will attend. Topic: budget**

Fellowship-wide Meeting

We are reminded that all meetings require 3 weeks notice. Suggest meeting with all to continue work on mission/vision/goals for fellowship. Would like to do this early in the year. **No action taken.**

Policies and Procedures

MaryJane and Sandy have worked on procedures. MaryLou Proudfoot Kennedy and Laura Anderson are collecting materials from committees. **Meeting will be scheduled soon to continue this planning.**

Committee Membership/Support

Committee chairs can contact the nominating committee to recruit new members. We have not paid attention to new folks to offer ways for them to plug in. **Membership can help with this.**

In an effort to foster better communication and encouragement, Board members and fellowship administrator agree to communicate regularly with committee chairs as follows:

- Betty Barriga
 - Social Justice
 - Immigration Justice
 - Art
- Robert Moran
 - Green Sanctuary/Environmental Justice
- Laura Anderson
 - Worship
 - Communications
 - Auction
- Laura Liermann
 - Music
 - Website
 - Hospitality and Caring

- MaryJane Williams
 - Membership
- Dennis
 - Building and Grounds

Additional committees/groups were discussed and these committees have no budgets so operate a little differently:

- Buddhist Meditation
- Book Club (MJ)
- Finance (Dick)
- Stewardship (Dick)
- Nominating (MJ)
- Chalice Circles

Contracts

Ryan Smith - Laura A moved and Dick seconded motion to approve offering contract to Ryan as independent contractor with no ending date. Laura L and MJ will work on contract. Motion passed. **Laura L will act as supervisor on behalf of the board.**

Cory Dowdy - Laura L moved and Betty B seconded motion to approve extension of Cory's contract with no end date. **Laura A will continue to act as supervisor on behalf of board. Dennis will call Cory to let him know.**

Minister - **Laura A and Lorrie Douglas have posting ready to look for part time minister.**

Hospitality

Laura A moved and Robert seconded motion to approve paying someone to provide Sunday morning hospitality. While Ryan R has been doing an excellent job of making coffee and putting out snacks, we haven't had consistent volunteers for cleaning up after the service. It was noted that Conversation Among Friends will meet at the fellowship again in January and the additional presence of others will add to this work. **MJ will coordinate.**

CAPAS

Garcia family is doing well. Mom should get authorization to work as well as drive soon. Children are both in school. Living independently is going well. Coordination of driving has been going well. The board would like to express thanks to the members of the IJC who have worked to support the CAPAS program for just over a year. They have been invited to a pizza part in Punta Gorda on Dec 23. MJ will work on certificates of appreciation. **Laura L will present.**

Worship

Sunday morning services are the face of the fellowship. The constancy of the worship team is commended. This time and place is where we can present consistent messaging and the board asks the worship folks to consider the importance of what they do. **The board requests the worship team discuss parameters for service.**

Next Meetings

January 11 12:30 for planning meeting.
January 18 2:00 regular Board meeting.